AVID Site Plan
2019–2020

AVID's mission is to close the achievement gap by preparing all students for college readiness and success in a global society.

Site Information

School Name:	La Cima Middle School
Principal:	Julie Valenzuela
Address:	5600 N. La Canada
District:	Amphitheater
County:	Pima
City, State, ZIP:	Tucson, AZ 85704

Elementary Sites

AVID Site Coordinator:	
Number of AVID Elementary Classes:	
Grade Level(s) Implementing:	
Date First Implemented:	

Secondary Sites

AVID Site Coordinator:	Jessica Roodvoets
AVID Administrator:	Julie Valenzuela
Number of AVID Elective Sections:	3
Date First Implemented:	08/08

Site Plan Prepared by:

Please include name/role of all Site Team members. Schools with expanded AVID involvement should extend the list to include others who support the continuous improvement of the AVID College Readiness System at the site.

_Jessica Roodvoets/AVID Coordinator_____   __Nick Woodard/AVID Elective Teacher_____

__Julie Valenzuela/Principal_____   ___Amanda Pellman/Science Department Head_____

__Gayle Taylor/Assistant Principal_____   __Ashley Lira/6th Math_____

___Cary Todd/8th Math_____   ___Kelly Mulari/8th ELA_____

__Andragayle Pye/AVID Elective Teacher_____

X   Jessica Roodvoets_____

X_____

AVID Coordinator   **District Director**

Support Needs: At this time, our projected needs for support include:

Ensuring district funding for fidelity of the AVID program – teacher trainings, student field trips, etc._____

 Possibly hiring a School Improvement Specialist; training new staff on AVID

The Plan Phase of a continuous improvement cycle involves setting goals that are validated by existing data. Complete this page for each goal in your AVID Site Plan to ensure that the goal is: clearly defined, validated, aligned to your AVID certification instrument, and integrated with other school and district plans.

What is the identified goal? Is this a "SMART" (Specific, Measurable, Action-Oriented, Realistic, and Timely) goal?

The identified goal for Schoolwide Leadership is 5: SLT and AVID Site Team Collaboration. Currently the team scored this area at three on the CCI because a site team is in place, but member attendance is sporadic. Additionally, members are somewhat unclear of the team purpose, duties, and responsibilities.

What data do we have to validate this goal? Using that data, what is our established baseline?

We do have new teachers coming in every year who are not AVID trained – this year we have six on staff. In addition, our Site Team leadership frequently rotates depending on staff availability. Our site team meeting minutes indicate sporadic attendance as well as frequently changing attendees.

Essential/Domain Alignment: ___ *Instruction*   ____ *Systems*   __X___ *Leadership*   _____ *Culture*

Alignment/Integration with Other Plans: _____ *School Improvement Plan*   ___X____ *District Strategic Plan*
_____ *Other (   )*

Complete this page for each goal as you develop the AVID Site Plan by creating action steps, determining the evidence that you will use to monitor progress, and identifying resources and a timeline. As the action steps are defined, have individuals formulate commitments to ensure that the efforts include many stakeholders and are sustainable.

Action Steps *What action steps do we think will generate improvement?*	*Evidence* *What evidence will we use to measure progress?*	*Resources/Timeline* *What are the best resources?* *What is an appropriate timeline for the action steps?*	*Individual Commitments* *Who will be involved?* *What will they do?* *(Name/Role/Action)*

To increase attendance and buy-in from the site team in the 2019-20 school year, meetings will be scheduled between school and professional development session time, instead of after professional development. This will allow more staff members to attend.	Site Team meeting minutes and attendance records; Site Team meeting schedule and agendas; training materials.	School year, 19/20 Use site team and AVID library as resources	Site Team members
Additionally, all staff will be introduced to the site team and its primary functions, followed by training provided to committed site team members.	Site Team meeting minutes and attendance records; Site Team meeting schedule and agendas; training materials.	School year, 19/20	Jessica Roodvoets/Gayle Taylor/Julie Valenzuela
All AVID elective teachers, department chairs, and leadership team members will be required to commit to site team.	Site Team meeting minutes and attendance records; Site Team meeting schedule and agendas; training materials.	School year, 19/20	Jessica Roodvoets/Julie Valenzuela/AVID Site Team
Parent and student representation will be pursued as well.	PD attendance records	School year, 19/20	Site Team

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What is the identified goal? Is this a "SMART" (Specific, Measurable, Action-Oriented, Realistic, and Timely) goal?

The identified goal for Schoolwide Instruction is 4: Higher Level Thinking. Currently the team scored this area at a two because all AVID Elective students and AVID Site Team Instructed students are receiving instruction and utilizing Costa's Levels of thinking in their work.

What data do we have to validate this goal? Using that data, what is our established baseline?

We utilize lesson plans, teacher reflections, and student data for this goal.

Essential/Domain Alignment: _X__ *Instruction*   ____ *Systems*   _____ *Leadership*   _____ *Culture*

Alignment/Integration with Other Plans: ___X____ *School Improvement Plan*   _____ *District Strategic Plan*

_____ *Other (   )*

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Action Steps *What action steps do we think will generate improvement?*	Evidence *What evidence will we use to measure progress?*	Resources/Timeline *What are the best resources? What is an appropriate timeline for the action steps?*	Individual Commitments *Who will be involved? What will they do? (Name/Role/Action)*
Work will be done in at least one PLC and PD session to train and provide practice for teachers to refine this skill.	Training materials, attendance records, agendas, meeting notes, lesson plans, teacher reflections, walk-through data, evaluation-tool data	AVID website School year 19/20	Site Team, Department Heads, PLC Heads, Admin

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What is the identified goal? Is this a "SMART" (Specific, Measurable, Action-Oriented, Realistic, and Timely) goal?

The identified goal for Schoolwide Culture is 2: Collaboration Through PLCs. Currently the team scored this area at a three because PLCs gather by departments, but this has turned out to be not much more than a department meeting.

What data do we have to validate this goal? Using that data, what is our established baseline?

We have PLC meeting minutes, teacher reflections, and evaluation-tool data.

Essential/Domain Alignment: ___ *Instruction*   ____ *Systems*   _____ *Leadership*   __X___ *Culture*

Alignment/Integration with Other Plans: _____ *School Improvement Plan*   _____ *District Strategic Plan*

_____ *Other (   )*

Complete this page for each goal as you develop the AVID Site Plan by creating action steps, determining the evidence that you will use to monitor progress, and identifying resources and a timeline. As the action steps are defined, have individuals formulate commitments to ensure that the efforts include many stakeholders and are sustainable.

Action Steps	*Evidence*	*Resources/Timeline*	*Individual Commitments*
What action steps do we think will generate improvement?	*What evidence will we use to measure progress?*	*What are the best resources? What is an appropriate timeline for the action steps?*	*Who will be involved? What will they do? (Name/Role/Action)*

In order to increase the effectiveness of the PLCs and reach their true purpose in the 2019-20 school year, PLC meetings have been restructured via teacher input. PLCs will now be meeting in grade level and department sessions with structured protocols to guide the process.	Measurable evidence will be collected in the form of meeting agendas, meeting notes, sign in sheets, training materials, teacher reflections, walk-through data, and evaluation tool data.	School year 18/19	Department/PLC Heads, Admin
All content classes will be engaging students through rigorous assignments.	Measurable evidence will be collected in the form of meeting agendas, meeting notes, sign in sheets, training materials, teacher reflections, walk-through data, and evaluation tool data.	School year 18/19	Department Heads, Admin, PLC Heads